

Community Service Syllabus
Mr. Heskett
ericheskett@misdmail.org

Class Expectations:

1. The Student Code of Conduct will be followed.
2. Students **must sign in** at the beginning of the period
3. Students **MUST** have their **OWN** (or been approved to ride with another) transportation to get to and from the organization in which they are serving. Each student must have a signed release to leave campus.
4. Each student must get signed approval from Mr. Heskett before reporting to any service organization. No student has permission to change the placement without prior consent of Mr. Heskett. Placement must be with an approved not-for-profit organization.
5. Excellent attendance is essential for success in Community Service Class. Students will be held accountable for attendance. Students who are **truant** will result in a lowered grade, possible alternative classroom placement, and the student may be dismissed from the Community Service Program. Each student will be expected to phone their mentor if they are sick and/or are unable to report prior to the time they are expected to report.
6. You must be mindful that you are an ambassador for Frontier High School while you are participating in the program. In order for you to be accepted into the program you must agree to represent in a positive manner. The school dress code and code of conduct applies to any Frontier student who is representing the school.

Cell Phones

- Cell phones are **not seen - out of site!** This means in all FHS classes, no cell phones will be out
- Discipline
 - 1st offense □ warning and parent contact
 - 2nd offense - teacher hold it for class period and parent contact
 - 3rd offense and beyond - teacher take up and turn phone into AP. Student pays \$15 fine. AP contact parent
- Student forgets iPad or laptop, they **cannot** use phone instead
- Each teacher will have 4 laptops - students can check out for class period
 - 1st time to forget their laptop and have to borrow one □ warning
 - 2nd time to forget - parent contact
 - 3rd time and beyond to forget - referral

Course Requirements:

Mentor Evaluations- will constitute 40% of your final grade. Your performance will be evaluated by your mentor(s) and Mr. Heskett. This includes an evaluation of your performance on the class service project as well. The following categories will be used to grade your performance:

1. **Attitude**: You should make every effort to display a positive attitude of willingness to work and learn new things.
2. **Dependability/Responsibility/Accountability**: You exhibit self-discipline and are accountable for your actions. You show that you can be trusted and that you honor your commitments. You have excellent attendance and communication with your mentor and teacher.
3. **Initiative**: You get started helping without being told every move to make. This does not mean that you "take over" and act like the boss. What it means is that if you see something that needs to be done, you step in to do it.
4. **Cooperation/Toleration**: Willingness to work with others while showing respect for differences you may have. Toleration includes a willingness to listen to others and a refusal to discriminate against someone.
5. **Compassion/Empathy**: Recognizing a need and being willing to give to others. This is the ability to show mercy and to refrain from ridicule or gossip. You try to understand how others feel in a given situation.

Classroom Assignments/Forms/Service Projects - will constitute 40% of your final grade. It is very important that you turn in all forms and assignments on time. Students who do not turn in the required forms on time will receive a lowered grade.

Service projects: Each student will complete 2 community service projects each six weeks. The student must document at least 6 hours each six weeks (outside of class) and 1 block a week as teacher aide.

Below are some of the required forms:

- ***Placement form*** for CSP (Community Service Project) turned in for verification by Mr. Heskett
- ***Travel/Carpool Release Form***
- ***Community Service Information Sheet (Online)***
- ***Signed Syllabus Form***
- ***Attendance log (due every three weeks) must be signed by Mentor***

Community Service Portfolio Final Exam- will constitute 20% of your final grade in the class. The MISD exemption policy will be followed. You will be expected to compile a portfolio (power point, poster, scrapbook, etc...) of your service experience. This project should include pictures (get permission from your placement) and descriptions of your experience in Community Service Class. You will also include a short reflective essay regarding your

experience. The essay will be turned in as a part of your portfolio. On review and exam days we will present the project in class.



Please review the provided information with your parents/guardians and sign below. Retain the information for your records and return only this page to Mr.Heskett.

Note to Parent/Guardian:

Please feel free to contact me with any questions or concerns you might have. I invite you to send a brief email to introduce yourself and your student if you so desire. My primary interest is in providing a positive educational experience for your student. The best way to reach me is through my email ericheskett@misdmail.org.

STUDENT/PARENT ACKNOWLEDGEMENT:

Please sign below as verification that you have received, read, and agree to follow the syllabus for *Community Service* and that you understand the criteria established for the course.

Thank you,
Mr. Heskett

Student

Parent/Guardian